RQ20 – GENERAL SCHEDULE

SPRING 2019 PLANNING PHASE

- 15/1 Project start
- 7/2 14.00 Vice-chancellor meeting 1
  - Task formulation
  - Reference group
  - Initial plan
- 17/1: Initial meeting
- 14/2 15.15 Vice-chancellor meeting 2
- 28/2 Assignment

AUTUMN 2019 SELF-EVALUATION

- 15/6 1/9
- 8-12/4: Dean Meetings
- 1/3 – 3/5:
  - Definition Panels
  - Definition Environments (UoAs)
  - Project Plan
- 3/5 – 3/6: Revisions of environment lists
- 14/6: Self-evaluation Instructions to environments
- 3/9 Open RQ20 Info meeting
- 4/10: Base data to environments
- Collection of Basic Data

SPRING 2020 EXTERNAL ASSESSMENT

- 1/1
- 9/1 Panel Chairs meet in Lund
- 4-8/5: Site visits in Lund
- External evaluation of self-evaluations
- 4/8 Self-evaluations finalised
- 20/12 Self-evaluations finalised

AUTUMN 2020 FOLLOW-UP

- 15/6 1/9
- Faculties, Panels and Research environments use the RQ20 conclusions for their future progress
- The RQ 20 report is delivered to the LU management

RQ20 meetings (management) 10.00 Mondays odd week numbers from 28/1 2019
Reference group meetings 10.00 Mondays even week numbers from 4/3 2019
<table>
<thead>
<tr>
<th>DATE</th>
<th>ITEM/DESCRIPTION</th>
<th>NOTES</th>
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<tbody>
<tr>
<td>September 3</td>
<td>14.30 – 16.30 RQ20 Kickoff for all employees</td>
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<tr>
<td>August 15 – December 20</td>
<td>The self-evaluation takes place</td>
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<tr>
<td>October 4</td>
<td>UB distributes publication lists and bibliometric data for the research environments (if adequate)</td>
<td>Submission will be made to research environment coordinators/equivalent</td>
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<td>to the environments</td>
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<td>Economical base data is distributed to the environments</td>
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<td>December 20</td>
<td>Last day for submission of the self-evaluation report from each research environment to the RQ20 office</td>
<td>Submissions are made to: <a href="mailto:Malin.Bredenberg@fs.lu.se">Malin.Bredenberg@fs.lu.se</a></td>
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<td>January 9</td>
<td>Preparatory meeting with panel chairpersons</td>
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<td>May 4-8</td>
<td>Site visits by external panel advisors</td>
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<td>June 30</td>
<td>Advisor’s report</td>
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<td>Autumn 2020</td>
<td>RQ20 Report is finalized</td>
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